

6pm Budget Workshop

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

Meeting: Regular
Date: March 8, 2021
Time: immediately following Budget Workshop
Place: HS Library

A. CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE

*Board Action

***B. PUBLIC ACCESS TO THE BOARD OF EDUCATION**

For those watching from our YouTube channel, if you have comments please use the YouTube chat feature and the moderator will let us know when a comment is made.

(In person attendees) We appreciate you taking the time to attend our meeting and welcome your comments. If you would like to share your thoughts with the board, please state your name and address and please limit your comments to 3 minutes. If you would like a response, please be sure to include your phone number or email address on the sign in sheet. Please turn cell phones off or to silent and no texting. Thank you for coming.

***C. APPROVAL OF AGENDA**

D. ACCEPTANCE OF MINUTES

D.1. Minutes of the February 8, 2021 Regular Meeting

E. ACCEPTANCE OF TREASURER'S REPORT

F. ADMINISTRATORS' REPORTS

F.1. Dr. Brown:

- Hockey, Carl Parsons, Boys and Girls Varsity Bowling Teams,
- Local Libraries (Gorham, Middlesex and Rushville),
- Mosaic Health,
- Safety Plan Addendum
- SEQR

***G. CONSENT AGENDA:**

G.1. Personnel Agenda: In an effort to expedite the business of the Board of Education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

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The following appointments are pending clearance of NYS fingerprinting requirements:

G.1.a. Substitute Teacher: Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **William VanDerveer** as Substitute Teacher for the 2020-21 school year.

G.1.b. Substitute Bus Driver: Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Marjorie Albert** as Substitute Bus Driver for the 2020-21 school year.

G.1.c. Substitute Bus Monitor: Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Marjorie Albert** as Substitute Bus Monitor for the 2020-21 school year.

G.1.d. Temporary Cleaners: Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Catherine Goodman and Kaitlyn Hopper** as Temporary Cleaners for the 2020-21 school year.

G.1.e. Resignation-Shane Carroll: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Shane Carroll**, as Bus Monitor, effective March 7, 2021.

G.1.f. Increase .25 Cleaner Position-Shane Carroll: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby increase the civil service position of 0.25 cleaner to 1.0 full time cleaner, **Shane Carroll**, effective March 8, 2021.

Shane resigned from his bus monitor position to be a full time cleaner.

G.1.g. Resignation Teacher Aide-Paige Weigert: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Paige Weigert**, as Teacher Aide, effective February 26, 2021.

G.1.h. Amend Unpaid Leave of Absence Request-Jamie Fritz: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Jamie Fritz, Teacher Aide from February 22, 2021 through May 7, 2021.

G.1.i. Approve Extending Administrative Leave: BE IT RESOLVED, upon the recommendation of Superintendent of Schools, the Board approves a paid administrative leave for a non-instructional employee, retroactive to February 18, 2021, pending the outcome of an

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investigation.

G.1.j. Resignation-Marjorie Albert: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation for the purpose of retirement **Marjorie Albert**, as Bus Driver, effective March 31, 2021.

G.1.k. Mentor: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following mentor for the 2020-21 school year:

Mentor	New Teacher	Year
Brittany Phillips	Pamela Mason	Year 2 (pro-rated)

G.1.l. Coach Appointment: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following people as activity advisors for the 2020-21 school year:

Team	Coach
Unified Bowling	Patrick Prusinowski

G.2. Volunteer: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve **Mark Rowe** volunteering with Varsity Football Program for the 2020-21 school year.

G.3. Acknowledge Donation from Elementary Parent Teacher Organization: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge a donation of winter coats, hats, gloves and sneakers for Middlesex Valley and Gorham Intermediate. These purchases totaled approximately \$1925.00.

G.4. Acknowledge Donation of Instruments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge Barbara Frank donated of a Selmer Liberty Alto Sax and Selmer Bb Clarinet with an approximate value of \$1,000.

G.5. Amend Long Term Substitute Special Education Teacher-Pamela Mason: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does hereby amend appointment, **Pamela Mason** as long term substitute special education Teacher from February 10, 2021 to June 30, 2021 at step 5 of the

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current teacher contract.

G.6. Approve SEQR for COP 2021 project: WHEREAS, the Board of Education of the Marcus Whitman Central School District (“the Board”) has considered the effect upon the environment of the proposed Capital Outlay Project with the following Scope of Work to be completed:

Mechanical renovations and upgrades including rooftop chiller replacement, and masonry reconstruction work. (“Proposed Action”)

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impact resulting from the proposed action, and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 616.5 (c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

- 1) The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (“SEQRA”).
- 2) The Board hereby determines the Proposed Action as a **Type II** action in accordance with the SEQRA regulations.
- 3) No further review of the Proposed Action is required under SEQRA.
- 4) This resolution shall be effective immediately.

Dated: March 8, 2021

Board Clerk

Marcus Whitman Central School District

G.7. Accept Bid: Whereas, sealed bids for the 2017 Capital Improvement Project-Phase 4 construction of renovations to school buildings were solicited by the Marcus Whitman Central School District and,

Whereas, sealed bids for the 2017 Capital Improvement Project-Phase 4 construction of renovations to school Buildings were opened in the High School at 3:00PM on January 18, 2021 and,

Be it further resolved that the Superintendent of Schools is authorized to sign contract for the following low bid, once all bidding requirements are met:

Bid Type	Contractor		Base Bid Amount	Total Amount of Selected Alternates	Total Award Amount

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Site Constructi on	Villager Construction, Inc.		\$597,000	\$0	\$597,000
Total Contract(s) Award Amount					\$ 597,000

G.8. Approve The Recommendation to Award The RFP for External Auditor-Menzel, Metzger, Barr & Co. LLP: Be it resolved upon the recommendation of the Audit Committee of the Gorham-Middlesex Central School District agrees to award the RFP for external Auditor to **Menzel, Metzger, Barr & Co. LLP** for the 2021-2022 school year through 2025-2026.

G.9. GORHAM-MIDDLESEX CENTRAL SCHOOL NOTICE OF ANNUAL MEETING

NOTICE IS HEREBY GIVEN that a budget hearing, the presentation of the school budget as adopted by the Board of Education for the fiscal year July 1, 2021 through June 30, 2022, and the transaction of such other business as authorized by law for the Gorham-Middlesex Central School District will be held virtually on Monday, May 10, 2021 at 6:00 pm. If the hearing is in person it will be held in the High School Library, 4100 Baldwin Road, Rushville, New York. Updated information about location in light of the COVID-19 pandemic will be published on the School District's website when available and questions may also be directed to the District Clerk at (585) 554-4848 extension 1805 or sbenedict@mwcsd.org.

NOTICE IS ALSO GIVEN that the Annual Meeting and School District Vote will be held on Tuesday, May 18, 2021, from Noon to 8:00 pm in the High School, 4100 Baldwin Road, Rushville, New York at which time the polls will be opened to vote upon the school budget for the fiscal year July 1, 2021 through June 30, 2022, upon any propositions, and for the election of three members to the Board of Education, and for the transaction of such other business as is authorized by law.

NOTICE IS ALSO GIVEN that a copy of the statement of the estimated amount of money which will be required for the ensuing 2021-2022 school year for school purposes, and the annual property exemption report, may be obtained by any resident of the District during the fourteen (14) days immediately preceding the annual budget vote, except Saturday, Sunday or a Holiday, and on the date of the election, at each school building in said District, or at the District Office, between the hours of 8:00 am and 4:00 pm.

NOTICE IS ALSO GIVEN that petitions nominating candidates for the office of member of the Board of Education must be filed in the office of the Clerk of the Board between 9:00 am and 5:00 pm, no later than Monday, April 19, 2021 at 5 pm. Each petition shall be directed to the Clerk of the Board, be signed by at least thirty-one (31) qualified voters of the district, and state the name and residence of each candidate. Petition forms may be obtained from the Clerk of the Board in the HS Guidance Office.

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Three seats for the Board of Education, each for three-year terms, beginning July 1, 2021 and ending June 30, 2024 will be filled; these seats are currently occupied by Sheila Brown, Cory Clark and Cindy Hall.

NOTICE IS ALSO GIVEN that military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at (585) 554-4848 extension 1805 or sbenedict@mwcsd.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 pm on April 22, 2021. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

NOTICE IS ALSO GIVEN that applications for absentee ballots may be obtained at the Office of the Clerk of the Board between 8:00 am and 4:00 pm, Monday - Friday, except holidays. The District Clerk must receive completed applications at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. The District Clerk must receive absentee ballots no later than 5:00 pm on Tuesday, May 18, 2021. A list of all persons to whom absentee ballots have been issued will be available in the Office of the Clerk of the Board between the hours of 8:00 am and 4:00 pm during each of the five days prior to the election, except Sundays, and shall be posted at the polling place at the election of members of the Board of Education.

NOTICE IS ALSO GIVEN that voters at the annual meeting shall vote, by machine, upon the annual budget proposition, which shall appear on the ballot in the following form, after such budget has been finalized by the Board of Education:

PROPOSITION NO. 1 – 2021-2022 Budget

SHALL THE FOLLOWING RESOLUTION BE ADOPTED: RESOLVED, that the Board of Education of the Gorham-Middlesex Central School District is hereby authorized to expend the sum of \$XXXX as a general fund appropriation for the 2021-2022 school year and to levy the necessary tax therefor.

NOTICE IS ALSO GIVEN, that voters at the annual meeting shall vote, by machine, on the election of Board of Education Members, and on the following propositions, and on such other propositions as are authorized by law and the rules of this Board to be voted on at said time:

PROPOSITION NO. 2 – Buses

Be it RESOLVED, to authorize the purchase of motor vehicles for use in the transportation program of the District, including three 70 passenger school buses, one 30 passenger school bus and one 25 passenger school bus, at a maximum estimated cost of \$468,600 expend therefore and aggregate sum not to exceed \$468,600, and be it further RESOLVED, that the sum of \$468,600 being the aggregate of the aforesaid maximum estimated amounts, or so much

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thereof as may be necessary, shall be appropriated from the existing School Bus Replacement Capital Reserve Fund, the unassigned fund balance or raised by the levy of a tax upon the taxable property in the District and collected in annual installments as provided in Section 416 of the Education Law, and in anticipation of such tax, obligations of the District shall be issued; and be it further RESOLVED that the District shall be authorized to enter into one or more purchase contracts on terms satisfactory to the Board of Education, with respect to one or more of the vehicles hereby authorized to be acquired.

PROPOSITION NO. 3- Gorham Free Library Funding

Shall the proposition be approved authorizing the Board of Education of the Gorham-Middlesex Central School District to levy taxes annually in the amount of \$111,590 (which is an increase of \$56,990 from the amount in effect currently of the sum of \$54,600) and to pay over such moneys to the trustees of the Gorham Free Library?

PROPOSITION NO. 4- Middlesex Reading Center Funding

Shall the proposition be approved authorizing the Board of Education of the Gorham-Middlesex Central School District to levy taxes annually in the amount of \$40,442 (which is an increase of \$30,445 from the amount in effect currently of the sum of \$9,997) and to pay over such moneys to the Town of Middlesex for disbursement to the Middlesex Reading Center?

PROPOSITION NO. 5- Rushville Reading Center Funding

Shall the proposition be approved authorizing the Board of Education of the Gorham-Middlesex Central School District to levy taxes annually in the amount of \$43,092 (which is an increase of \$35,092 from the amount in effect currently of the sum of \$8,000) and to pay over such moneys to the Village of Rushville for disbursement to the Rushville Reading Center?

By order of the Board of Education
of the Gorham-Middlesex Central School District
Rushville, NY
Sharene Benedict
District Clerk

G.10. Accept District Safety Plan Addendum: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does accept the District Safety plan addendum.

G.11. Approve Preliminary Smart Bond Plan: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the **Preliminary Smart Bond Plan**.

G.12. Accept Election Services Agreement Between Yates County Board of Elections and Gorham-Middlesex CSD Board of Education Gorham-Middlesex CSD Board of Education: Be it

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resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Election Services Agreement between Yates County Board of Elections and Gorham-Middlesex Central School District Board of Education concerning Gorham- Middlesex Central School District vote and election to be held on May 18, 2021 and any subsequent revote' s related thereto.

G.13. 2021-22 District Calendar: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby adopt the 2021-2022 School District Calendar as submitted.

G.14. Accept Budget Transfers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of budget transfers.

G.15. CSE & CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CSE/CPSE recommendations as submitted and filed in the minute file.

H. PUBLIC ACCESS TO THE BOARD

I. BOARD MEMBER ITEMS:

1. Nominations for BOCES Board due March 29
2. Four County Meetings:
3/16 General Membership Meeting
3. Important Dates:
 - March 23 Audit Committee
 - April 19 Board Petitions due by 5pm
 - April 28 Wednesday Special Board meeting 7:30am
(BOCES budget and BOCES Board members)
(District Office relocating this will be a zoom/YouTube meeting)
 - April 29 All Staff Appreciation Day

J. EXECUTIVE SESSION, if needed

K. ADJOURN MEETING

**GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES**

February 8, 2021
6:00pm HS Library

Budget workshop was held from 6:00pm to 6:34pm

Board Members Present: Sheila Brown, Jeff Allen, Phyllis Frantel Sue Campbell, Cindy Hall, and John Foust, Keri Link and Chad Hunt

Board Members Present by Zoom: Cory Clark

Administrators Present: Dr. Christopher Brown, Zoe Kolczynski and Sharene Benedict

Administrators present by Zoom: Dan Blankenberg, Bonnie Cazer, Clay Cole, Erica Hasselstrom, Gil Jackson, Paul Lahue, Brenda Lehman, Eric Pasho, Scott Robinson, Jenn Taft, Lee Ann Shipman, and Andrea Smith

Public could watch the meeting on school YouTube channel

Sheila Brown called the meeting to order at 6:34pm.

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No comments.

Motion by Jeff Allen, seconded by Keri Link to approve the following resolution.

APPROVAL OF AGENDA

Yes 9 No 0 MC

ACCEPTANCE OF MINUTES

Minutes of the January 11, 2021 Regular Meeting were accepted as submitted.

ACCEPTANCE OF TREASURER'S REPORT

Treasurer reports were accepted as submitted.

ADMINISTRATORS' REPORTS

Dr. Christopher Brown-Dr. Brown explained the Veteran's Tax Exemption to the Board.

Ontario Real Property Tax gave us information for Ontario County there are about 50 to 60 veterans with \$7million assessed value. Yates County Real Property Tax couldn't give us this information at this time. The tax burden would go to all the other taxpayers in these counties. There are different level of exemptions. Dr. Brown doesn't feel this is the right time to explore this option further because of the global pandemic. We are in a state of unknown and doesn't want our taxpayers to take on and additional burden in school taxes. Respectfully, now is the time.

Does the community vote on this? No, the Board of Education votes on this.

Are other districts doing this? No, there's no other District doing this.

Dr. Brown discussed athletics with the Board. We are trying our best. Director of Facilities and his staff, District Office, Administrators are trying to figure out protocols to have fans in the stands. There was a scrimmage yesterday and worked on protocols. Fans in the stands maybe on Thursday. Looking at our Middle School gym and it's much smaller not going to be able to have every parent attend a game. We are looking at other options, rotate schedule for parents, have a game in HS gym. Again, we are trying. We will make it happen. Parents may have to take an active role in helping out wiping down surfaces, etc. after games. We only have so many people and the HS gym we have to socially distance the team on the sideline, scorer's table, subs can't be near the scorer's table.

Dr. Brown is very pleased with how the capital project is coming along. He's hoping to give a walking tour next week to the Board of the second floor.

There is Food Link Thursday. Thank you to all the volunteers and the community knows we are doing everything we can to help them.

Fine Arts-there should be significant movement to get restrictions lifted in the coming weeks.

We are starting athletics, pushing for fine arts; when are we going to get kids back in school five days a week?

There needs to be a huge letter writing campaign, a backflow to the governor and legislature to get kids back in school. In talking with other schools, we may ask for three feet distance with wearing a mask and get four feet wearing a mask. If we can have a little less distance, we can definitely get more students back in the buildings. Dr. Brown is hearing this may be a possibility in March or a little later.

Sheila mentioned to reach out to Pam Helming. She's been vocal about getting the fine arts going and students back in school.

Motion by Jeff Allen, seconded by Phyllis Frantel to approve the following resolutions.

CONSENT AGENDA:

The personnel appointments are pending clearance of NYS fingerprinting requirements.

Substitute Teacher: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Aubrey O'Connor** as Substitute Teacher for the 2020-21 school year.

Substitute Teaching Assistant: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Aubrey O'Connor** as Substitute Teaching Assistant for the 2020-21 school year.

Substitute Teacher Aide: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Brendan Bode, Aubrey O'Connor and Michael Salotto** as Substitute Teacher Aide for the 2020-21 school year.

Approve Unpaid Leave of Absence Request- Michael Salotto: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Michael Salotto, Teacher Aide from January 25, 2021 through May 14, 2021.

Appoint Temporary Cleaners: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Christian Daniels** as temporary cleaners for the 2020-21 school year.

Substitute Bus Monitor: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Shayna DuVal** as Substitute Bus Monitor for the 2020-21 school year.

Resignation-Gail Davis: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Gail Davis**, Bus Monitor, effective March 30, 2021.

Resignation-Susan Doore: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Susan Doore**, Teacher Aide, effective January 28, 2021.

Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following people as activity advisors for the 2020-21 school year:

Team	Coach
Varsity Football	Bruce Wagner
Varsity Football Asst	Mirras, John
Varsity Football Asst	Mike Gorton
Modified A Football	Rich Gulvin
Modified A Football	Ben Ayres
Varsity Football Cheerleading	Wendy Kierst
Modified A Cheerleading	Cassandra Gillette

Appointments are based on current winter sports season. Season may be adjusted.

Amend Winter Coach Appointment: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby amend Girls JV Basketball Coach appointment **Brandon Herod**. There was not enough interest to have a Girls JV team for the 2020-21 season.

Appoint Supervisor of 3-5PM Structured Secondary Student Period: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approved **Tom Barden, Sarah Betrus, Melissa Butler, Lisa Carey, Theresa Dancause, Justin Devlin, Damian Grzeskowiak, Wendy Kierst, Madison Kosuda, Beth Mineo, Craig Morley, Patrick Prusinowski and James Santonastaso IV** as Supervisor of 3-5pm Structured Secondary Student Period per hourly rate in MW Teacher contract.

Long Term Substitute Special Education Teacher-Pamela Mason: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does hereby appoint, **Pamela Mason** as long term substitute special education Teacher from February 10, 2021 to February 26, 2021 at step 5 of the current teacher contract.

Accept Bid: Whereas, sealed bids for the 2017 Capital Improvement Project-Phase 4 construction of renovations to school buildings were solicited by the Marcus Whitman Central School District and,

Whereas, sealed bids for the 2017 Capital Improvement Project-Phase 4 construction of renovations to school Buildings were opened in the High School at 3:00PM on January 18, 2021 and,

Be it further resolved that the Superintendent of Schools is authorized to sign contract for the following low bids, once all bidding requirements are met:

Bid Type	Contractor	Base Bid Amount	Total Amount of Selected Alternates	Total Award Amount
General Construction	Massa Construction, Inc.	\$1,065,000	\$0	\$1,065,000
Roofing Construction	Elmer W. Davis, Inc.	\$257,600	\$0	\$257,600
Mechanical Construction	Lloyd Mechanical Company, LLC	\$514,880	\$0	\$514,880
Plumbing Construction	Lloyd Mechanical Company, LLC	\$67,690	\$0	\$67,690
Electrical Construction	Kaplan-Schmidt Electric, Inc.	\$222,200	\$0	\$222,200
Total Contract(s) Award Amount				\$ 2,127,370

Site contracts are still being reviewed. Contract will be awarded in March.

Accept the Revised Annual Extra Classroom Audit Corrective Action Plan: Be it resolved that upon the recommendation of the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the **Revised Annual Extra Classroom Audit Corrective Action Plan** for the 2019-20 School year.

Accept Revised Annual External Audit Corrective Action Plan: Be it resolved that upon the recommendation of the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the **Revised Annual External Audit Corrective Action Plan** for the 2019-20 School year.

Approve CSE & CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CPSE/CSE recommendations as submitted and filed in the minute file.

Yes 9 No 0 MC

Public Access to the Board

No comments.

Board Member Items:

1. Meeting Minutes
 - a. Audit Committee discussed RFP for Audit services. This is done every five years.
 - b. Buildings and Grounds-Chris shared pictures with the Board
 - c. Safety Committee-was held zoom. The emergency plan was discussed with recent revisions and is now being reviewed by the union.
2. Four County School Boards
 - a. General Membership Meeting-*Dismantling Racism-one of the best meetings Four County has had*
 - b. Board of Directors Meeting 2/2-*discussed having meeting virtual, in person or hybrid model. There's a concern about schools dropping out.*
 - c. Legislative Meeting - *Lobbying meetings last week went really well, well organized. Possibly bringing back Legislative Breakfast.*

Break 7:09pm

EXECUTIVE SESSION: Motion by Chad Hunt, seconded by Sue Campbell at 7:17pm for the Board to enter in executive session to discuss the employment history of particular person.

Yes 9 No 0 MC

Motion by Jeff Allen, seconded by Chad Hunt to adjourn the meeting at 8:04pm.

Respectfully Submitted,

Sharene Benedict
District Clerk

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT

February 23, 2021 5:00 PM – In person and Zoom

Committee Members Present: Sue Campbell, Cindy Hall, Jim Loomis, Shawn Szabo (arrived at 5:10), Tara Farmer.

Absent: Sheila Brown

Others Present: Zoe Kolczynski, Chris Brown

The regular Meeting of the Audit Committee was called to order by Sue Campbell at 5:05 PM.

APPROVAL OF AGENDA:

Motion Jim Loomis , seconded by Cindy Hall to approve the agenda.

Yes 4 No 0, Abstain 0 MC

ACCEPTANCE OF MINUTES: Minutes from the meeting of January 26, 2021

ACCEPT INTERNAL CLAIMS AUDIT REPORTS: Jan 30, 2021

Motion by Cindy Hall and seconded by Jim Loomis to accept the following resolution:

ACCEPT THE BUDGET TRANSFERS: The Audit Committee does hereby accept the Budget Transfers over \$10,000 and that the Budget Transfers over \$10,000 to be recommended to the Board of Education for approval at the March 8, 2021.

Yes 4 No 0, abstain 0 MC

Motion by Shawn Szabo and seconded by Jim Loomis to accept the following resolution:

APPROVE THE RECOMMENDATION TO AWARD THE RPF FOR EXTERNAL AUDITOR: The Audit Committee does hereby approve the recommendation of the award for external auditor for services for the period of 2021/22 to 2025/26 to Menzel Metzger Barr & Co. LLP and that the award for services be recommended to the Board of Education for approval at the March 8, 2021 meeting.

Yes 5 No 0, abstain 0 MC

Next scheduled is meeting is March 23, 2021 at 5:00 PM.

Motion by Tara Farmer and seconded by Shawn Szabo to adjourn the meeting at 5:47 PM

Respectfully submitted, *Zoe Kolczynski*, Zoe Kolczynski, Business Official