

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES

December 13, 2021
HS Auditorium

Board Members Present: Sheila Brown, Cindy Hall, John Foust, Phyllis Frantel, Jeff Allen, Cory Clark, Sue Campbell, Chad Hunt and Keri Link

Administrators Present: Dr. Christopher Brown, Zoe Kolczynski, Sharene Benedict, Brenda Lehman, Andrea Smith, Dr. Bonnie Cazer, Dr. Clay Cole, Jenn Taft and Paul Lahue

Administrators excused: Gil Jackson, Scott Robinson, Eric Pasho and Erica Hasselstrom

Sheila Brown called the meeting to order at 6:30pm.

PUBLIC ACCESS TO THE BOARD OF EDUCATION

No comments.

Motion by Chad Hunt, seconded Jeff Allen to approve the following resolution.

APPROVAL OF AGENDA

Yes 9 No 0 MC

ACCEPTANCE OF MINUTES

Minutes of the November 8, 2021 Regular Meeting were accepted as submitted.

ACCEPTANCE OF TREASURER'S REPORT

Treasurer's report was accepted as submitted.

ADMINISTRATORS' REPORTS

Field Band played a few minutes for the Board and was recognized for their first place championship.

Dr. Brown thanked Phyllis for being part of the DEI (Diversity, Equity and Inclusion) Committee. There's a common theme everybody wants to value and treat everyone the same. This is not an extra thing we need to do.

Capital Project is down to a punch list. Contractors are completing finishing touches in the gym and auditorium area. Damian Grzeskowiak, Amelia Rasmussen and Austin Kephart are doing a fantastic job with the auditorium. They are awesome getting the auditorium ready for the holiday concerts.

We had an uptick in COVID cases before Thanksgiving. This seems to be decreasing now. There were some new regulations released on Sunday. We are going to continue doing the existing practice with mask breaks. We had 75 families for the vaccine clinic.

Dr. Brown recognized Brenda Lehman, Director of Technology. She's been with the District since 2007. We appreciate all her hard work, time energy in moving to virtual learning last year and in the Capital Project.

Dr. Brown made a donation to the Friendship House on the Board's behalf.

Paul Lahue: Mr. Lahue shared the scholar athlete teams are: Girls Varsity Tennis, Girls Varsity Soccer, Boys Varsity Soccer, Girls Varsity Cross Country and Boys Varsity Cross Country. Scholar Athletes, and Second Floor.

Mr. Lahue also presented to the Board about the upstairs addition. There are three spaces: track, weight room and a multipurpose room. The multipurpose room will be used for instruction, possibly yoga, stretching, meeting area, etc. HS students and JV/Varsity athletic teams are starting to use this area. MS students and Modified teams will start using the area in January. Community use will begin the middle of January. There were over 200 responses from our community. Community hours will be Monday-Friday 6:15-7:30am and 5:30-8:30pm

Questions:

Will there be an emergency form for the community to complete before they use the weight room? Yes, we will use the current form we have on file for the community to complete.

What if a piece of equipment is being used when a community member is signed up to work out? There will be additional spaces to walk, stretch or do another activity while they are waiting.

Zoe Kolczynski: Mrs. Kolczynski discussed reserves with the Board. There is a Capital Project Reserve that will help with the next capital project. There's a Bus Reserve that was established 10 years ago. We will need to have a proposition on the ballot to establish a Bus Reserve. The total amount of reserves is just over \$8,000,000,000. For the 2019/20 school year the total amount in reserves were \$6,000,000,000. The District uses reserves to help balance the budget, but is able to put funds back into the reserves.

Motion by Jeff Allen, seconded by Keri Link to approve the following resolutions.

CONSENT AGENDA:

In an effort to expedite the business of the Board of Education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

The personnel appointments are pending clearance of NYS fingerprinting requirements.

Substitute Teachers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Sarah Fink, Tracy Green, Hannah Keech, Mark Rowe, Megan Walters and Angela Woodward** as Substitute Teachers for the 2021-22 school year.

Substitute Teaching Assistant: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Tracy Green, Megan Walters and Angela Woodward** as Substitute Teaching Assistant for the 2021-22 school year.

Substitute Cleaner: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Jason Coon** as Substitute Cleaner for the 2021-22 school year.

Appoint Cleaner-Ashley Scarborough: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Ashley Scarborough** a permanent Civil Service Cleaner appointment, effective December 9, 2021, with a probationary period starting December 9, 2021 through December 9, 2022.

Resignation Polyxeni Sakkali: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation from **Polyxeni Sakkali**, Bus Monitor, effective December 3, 2021.

Resignation Todd Gruschow: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, for the purpose of retirement from **Todd Gruschow**, Senior Automotive Mechanic, effective December 31, 2021.

Resignation Rebecca Harford: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation from **Rebecca Harford**, Clerk, effective December 31, 2021.

Appoint Teacher Aide-Rebecca Harford: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Rebecca Harford** a permanent Civil Service Teacher Aide appointment, effective on or around January 3, 2022, with a probationary period starting on or around January 3, 2022 through January 3, 2023.

Resignation Denise Adam: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation from **Denise Adam**, Teacher Aide, effective December 31, 2021.

Appoint Clerk-Denise Adam: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Denise Adam** a permanent Civil Service Clerk appointment, effective on or around January 3, 2022, with a probationary period starting on or around January 3, 2022 through January 3, 2023.

Resignation-Cullien Marks: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation from **Cullien Marks**, Teacher Aide, effective December 31, 2021.

Create Nurse position: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby create one (1) 1.0FTE Civil Service position of Nurse.

Appoint Nurse-Cullien Marks: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Cullien Marks** a permanent Civil Service Nurse appointment, effective January 3, 2022, with a probationary period starting January 3, 2022 through January 3, 2023.

Create Contract Bus Driver: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby create one (1) 1.0FTE Contract Bus Driver position.

Resignation Bus Monitor-Jessica Clark: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation from **Jessica Clark**, Bus Monitor, effective December 10, 2021. *Jessica is taking Chris Hershey's bus run.*

Create Bus Monitor position: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby create one (1) 1.0FTE Civil Service positions of Bus Monitor.

Appoint Bus Monitor: Tammy Speers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Tammy Speers, Bus Monitor**, effective December 13, 2021, with a probationary period starting December 13, 2021 through December 13, 2022.

Appoint Bus Monitor: Patricia Hoke: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does

hereby grant **Patricia Hoke, Bus Monitor**, effective December 13, 2021, with a probationary period starting December 13, 2021 through December 13, 2022.

Resignation-Christopher Hershey: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation from **Christopher Hershey**, Bus Driver, effective December 10, 2021.

Appoint Bus Driver-Jessica Clark: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Jessica Clark, Bus Driver**, effective December 13, 2021, with a probationary period starting December 13, 2021 through December 13, 2022.

Resignation-Angela Robinson: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation from **Angela Robinson**, Food Service Helper, effective December 17, 2021.

Appoint Food Service Helper-Heidi Welsh: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Heidi Welsh** a permanent Civil Service Food Service Helper appointment, effective December 13, 2021, with a probationary period starting December 13, 2021 through December 13, 2022.

Create Custodial Supervisor Position: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby create one (1) 1.0FTE Civil Service position of Custodial Supervisor.

Resignation Michael Santee: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation from **Michael Santee**, Custodian, effective November 30, 2021.

Appoint Custodial Supervisor-Michael Santee: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Michael Santee** a permanent Civil Service Custodial Supervisor appointment, effective December 1, 2021, with a probationary period starting December 1, 2021 through January 25, 2022.

Resignation-Brenda Lehman: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation from **Brenda Lehman**, Director of Technology, effective January 10, 2022.

Resignation-Bryan Lamb: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation from **Bryan Lamb**, Senior Tech Specialist, effective January 6, 2022.

Increase .8 to 1.0 FTE Director of Technology Position: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby increase .8 to 1.0 FTE Technology Director Position effective January 10, 2022.

Appoint Provisional Technology Director-Bryan Lamb: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Bryan Lamb**, (1) Civil Service Provisional 1.0 FTE Technology Director position as of effective until civil service exam has been taken effective January 7, 2022.

Approve Unpaid Leave of Absence Request-Joseph George: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Joseph George, Bus Monitor from November 22, 2021 through June 30, 2022.

Appoint Tutor-John Tripp: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint John Tripp, Tutor for the 2021-22 school year.

EPC Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following to EPC for the 2021-22 school year:

EPC Committee	Members
HS/Chairperson	Christopher Sohn
HS Teacher	Craig Morley
Middle School	Angela Schwert
Middle School	Kristin Hare
Member at Large	Jennifer Twomey
Gorham Intermediate	Alexandra Schenk
Gorham Intermediate	Corrine DeRue
Middlesex Valley Primary	TBD
Middlesex Valley Primary	TBD

Mentor: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby amend the following mentor for the 2021-22 school year:

Mentor	New Teacher	Year
Lindsay MacUmbur	Johanna Minehan	Year 1

College Student Placement: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following for the Winter semester:

St. John Fisher College
Joe Post Field Experience Christine Porschet
Duration: November 15, 2021 through January 28, 2022

Grand Canyon University
Megan Walters Student Teacher Lisa Wizeman/Andrea McNeil
Duration: January 3, 2022 through April 29, 2022

Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of volunteers for the 2021-22 school year.

Donation: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does accept the donation from Parent Teacher Organization donating gloves of various sizes for the Elementary Schools, totaling approximately \$250.

Field Trip: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal FFA going to 212/360 Leadership Conference Syracuse, NY January 29, 2022- January 30, 2022.

Resignation-Rebecca Cline: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation from **Rebecca Cline**, Yearly Per Diem Substitute Teacher (Valley), effective November 12, 2021.

Resignation-Lisa Orlando: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, for the purpose of retirement from **Lisa Orlando**, Reading Teacher, effective February 28, 2022.

Amend Tax Roll Correction: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does hereby approve the applications from the following townships for a correction on the tax roll:

Town of Seneca	Original Bill	Revised Bill	Difference	Reason for the Change
116.00-3-14.200	\$ 1495.21	\$ 994.87	\$ 500.34	Enhanced STAR
Town of Gorham				
141.07-1-19.000	\$ 10,373.48	\$ 9813.46	\$ 560.02	Excessive Assessment
141.07-1-25.200	\$ 18,222.07	\$ 17,822.99	\$ 399.08	Excessive Assessment
Town of Middlesex				
21.33-1-7	\$ 13,019.13	\$ 12,103.21	\$ 915.92	Excessive Assessment
School Difference	\$ (2352.05)			
Library	\$ (23.31)			
Total Warrant Change	\$ (2375.36)			

Amend Tax Collector’s Report: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the submitted Amended Tax Collector’s Report.

Approve Budget Transfers: Be it resolved that upon the recommendation of the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of budget transfers.

Approve Annual Reserve Narrative/Plan: Be it resolved that upon the recommendation from the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Annual Reserve Narrative/Plan.

Accept Contractor Agreement-Daikin: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept contractor agreement with **Daikin** for 2021-22 Capital Outlay project.

Approve CSE & CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CPSE/CSE recommendations as submitted and filed in the minute file.
Yes 9 No 0 MC

Public Access to the Board
Mabel Deal, Stanley: Mrs. Deal wished everyone a Merry Christmas and a Happy New Year. Thank you all for your hard work.

- Board Member Items:**
- 1. 11/23 Audit Committee Minutes. Next meeting 12/21
 - 2. 11/17 Safety Committee Minutes
 - 3. Four County:
Professional Development meeting about Strategic Plans

Legislative Committee met on Saturday. Some of the topics discussed were:
social/emotional learning, equitable internet, staffing shortages and out of state
teachers trying to get NYS certification.

1/8 Legislative Committee meeting

1/18 General Membership Meeting

4. Sue Campbell is going to do more research on Superintendent Evaluation programs.
5. Sheila thanked Dr. Brown for their badges.

7:33pm break

Executive Session: Motion by Jeff Allen, seconded by Keri Link at 7:35pm for the board to enter
executive session to discuss the employment history of particular employees.

Yes 9 No 0 MC

Motion by Chad Hunt, seconded by Sheila Brown to adjourn the meeting at 8:11pm.

Respectfully Submitted by,

Sharene Benedict
District Clerk